

LOUISVILLE FAMILY CHIROPRACTIC

NOTICE OF PRIVACY POLICY

Louisville Family Chiropractic is committed to upholding the security and confidentiality of personal information that you provide to us. We take our responsibility of safeguarding your information very seriously. We carefully manage the sharing of information to provide you with exceptional service while safeguarding your information.

This policy covers patient information, including personal and health information. We are disclosing this policy as required by federal Health Insurance Portability and Accountability Act (HIPAA) regulations.

Information We May Collect

We collect information in order to provide you with appropriate chiropractic services and to better serve you. The types of information we may collect can be categorized as follows:

- Information we receive from you on forms; and
- Information about your treatments with us or with other physicians with whom we are working in conjunction regarding your health.

Information We Share With Affiliates

No Non-public personal health information about patients or former patients is shared with affiliates beyond what is necessary to provide you appropriate chiropractic services or as permitted by law.

Louisville Family Chiropractic may, with notice given to the patient, deliver personal, non-public health information to another physician for consultation and/or referral.

Information We Share with Non-affiliated Third Parties

Louisville Family Chiropractic has no third-party affiliates with which it shares non-public personally identifiable information.

We do not sell customer information or provide patient information to persons or organizations outside of Louisville Family Chiropractic.

Other Necessary Disclosures of Information

We may also disclose any information we collect when permitted or required by law. For example, this may include, but is not limited to, disclosures related to a court subpoena or other similar legal requests, fraud investigations, or any audit or security examination.

Protecting Patient Information

We limit access to non-public patient information to those employees at Louisville Family Chiropractic who need to know the information to provide proper chiropractic and health services to you. We maintain physical, electronic and procedural safeguards that comply with regulations to protect your non-public personal information.

Accuracy of Account Information

It is very important that you, as a patient, help us keep you information about your health up to date and accurate. You have access to your account information through EOB's (Explanation of Benefits) and also through review of your chiropractic chart within the confines of Louisville Family Chiropractic. In most cases, Louisville Family Chiropractic receives account information directly from your insurance provider or other payor source. If you believe that Louisville Family Chiropractic may not have your updated information, first verify that your insurance provider and other payor source have the most current information.

If, after reading this notice, you have any questions or concerns, please contact us at:

Louisville Family Chiropractic
8117 New LaGrange Rd.
Louisville, KY 40222
Attention: HIPAA Administrator
(502) 326-9950

NOTICE OF RECEIPT OF PRIVACY POLICY

I, _____, do hereby acknowledge that I have read the foregoing Document. By signing my name below, I am indicating that I understand the Privacy Policy enacted by Louisville Family Chiropractic, which stipulates that my personal health information cannot be released to any third party without my express consent, whether verbal or written.

Signature

Date